Ethan Saari

**Salesforce Certified Administrator (SCA)**

Lehi, UT 84043 ethan.saari.ww@gmail.com +1 503 806 1405

I am a certified Salesforce administrator and have extensive experience in payroll, finances, and technology. I am willing to learn anything that comes at me as I have been at the front of bringing a solar company out of debt with no previous experience.

# Education

## Bachelor of Computer Science – Minor in Software Development

Brigham Young University – Provo, UT

September 2021 to July 2025

## Certified Salesforce Administrator

Salesforce.com

December 23, 2023

Credential ID: 3978113

# Relevant Work Experience

## Delegated Salesforce Admin

NuSun Power – Lehi, UT

March 2022 to Present

* Actively work with our Salesforce team to develop the company’s CRM in its infancy.
* Coordinate weekly meetings with end users to gather ideas on how to improve the CRM.
* Research various ways to implement new systems and create an efficient databases for all users

## Payroll Specialist Team Lead

Safe Streets USA LLC - Lehi, UT

March 2022 to Present

* Assist the Salesforce administration team as a delegated administrator to develop new systems.
* Played a large role in bringing the company out of $1.2 million of debt in the solar industry.
* Developed revolutionary systems that allowed growth and further opportunity.
* Processed an average of $2.3 million of payroll per week with a team of 3.
* Managed an average of 250 emails while processing pay for 300+ reps per week.

## Customer Experience Representative

Safe Streets USA LLC - Rexburg, ID

February 2021 to March 2022

* Assist customers with resolving account issues and inquiries
* De-escalated upset customers in stressful situations and resolved their issues in the process• Improved my proficiency in customer service and team building

# Skills

* Salesforce Administration experience (Delegated Administrator)
* English (Native), Spanish (Proficient)
* Tax Experience
* Pivot tables
* Microsoft Excel (3 years)
* Microsoft Word (3 years)
* Microsoft Outlook (2 years)
* Microsoft Office (3 years)
* HTML5 (Less than 1 year)
* CSS (Less than 1 year)
* Python (1 year)
* Payroll (1 year)

# Links

Salesforce Administrator Credential: <https://www.salesforce.com/trailblazer/esaari01>

LinkedIn: <https://www.linkedin.com/ethan-saari>

GitHub: <https://github.com/Esaari01>